

Parsons Public Library

3D Printer Policy

Purpose:

The Parsons Public Library strives to offer community access to new and emerging technology, such as 3D printing. We wish to help the community bring their ideas and creations to life. This policy establishes how and under what circumstances the public may use the library's 3D printer.

Policy:

The library's 3D printer is available to the public for educational purposes to make three dimensional objects in plastic using a design that is uploaded from a digital computer file.

- I. The library's 3D printer may be used for lawful purposes only. Content that will not be produced includes but is not limited to materials or objects that:
 - a. Are prohibited by local, state or federal law.
 - b. Are in violation of the library's code of conduct.
 - c. Are unsafe, harmful, dangerous or poses an immediate threat to the well-being of others. (Such use may violate the terms of use of the manufacturer.)
 - d. In violation of another's intellectual property rights. For example, the 3D printer will not be used to reproduce material that is subject to copyright, patent or trademark protection.
- II. The library reserves the right to refuse any 3D print request.
- III. Cost: 3D print objects up to 20 grams will cost \$1.00. 40 grams will cost \$2.00, and etc. This is to offset the cost of the filament. Charges must be paid at the time of pick up. Refunds are not given.
- IV. The 3D printer can be used by patrons of any age. Minors under the age of 13 must be accompanied and supervised by an adult. This is to prevent harm and ensure the safety of the minor and equipment.
- V. Items printed from the 3D printer that are not picked up within 7 days will become the property of the library. Items must be picked up by the individual who printed them.
- VI. Patrons may use the printer only alongside designated library staff.
- VII. The library is not liable for any malfunctions or misprints. All files will be deleted from the system following the completion of the print job.
- VIII. Supervision of the use of the 3D printer by library staff does not constitute knowledge, or acknowledgement, of any unapparent final use of the 3D product, and the library specifically disclaims any knowledge thereof.
- IX. Patrons must be present at your 3D printing appointment. Library staff will teach you how to use the 3D printer to get your object started. To learn how to create designs, library staff can provide a list of helpful tutorials. We do recommend patrons either stay for the length of the print, or check in with the print periodically. The library does not guarantee complete customer privacy during the 3D printing process as printing is done in a public space.
- X. If there is a high demand, the library will schedule only one print per day per person.

Adopted by the Library Board on January 8, 2019